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## PARK CAMPS — JOB DESCRIPTION SENIOR COUNSELOR

### POSITION OVERVIEW:

Park Camps is seeking a qualified, energetic, and compassionate candidate for camp senior counselor for summer 2020. Under the supervision of the directors of summer programs, this position will work closely with the lead instructor, and will assist Park Camps staff in implementing the program to provide a rich and fun experience for campers. The position requires a high aptitude to manage day-to-day interactions with children in Grades K-6, a strong ability to work collaboratively with the Park Camps team, and a capacity to be flexible.

### QUALIFICATIONS:

- At least one year of college or college credits towards a degree in education or related field
- Demonstrated experience working with children
- Possess enthusiasm, sense of humor, patience, and self-control
- The desire and ability to work in a cooperative, team-oriented atmosphere
- Strong desire to spend time outdoors with campers
- Must enjoy playing and interacting with children
- Must be able to take initiative, be self-directed, and capable of independently identifying and solving problems
- Must have good communication skills and work well with both children and adults
- Must pass all State of Maryland background checks
- Job requires playing with children both indoors and outdoors

### RESPONSIBILITIES:

- Work assigned schedule Monday-Friday, June 22-July 31, 2020. In addition, must attend orientation and planning and mentoring meetings (times TBA).
- Supervise all aspects of the campers' day
- Guide campers by actively participating in all aspects of camp activities including outdoor activities
- Take responsibility for the health, well-being, and happiness of campers
- Escort campers to and from various activities on campus and off-site
- Learn the likes and dislikes of each camper
- Lead by example to encourage respect for others and the Park School community
- Maintain good relationships with campers and parents

## SENIOR COUNSELOR, CONT'D

### RESPONSIBILITIES, CON'D:

- Demonstrate a positive, courteous, and enthusiastic attitude towards children, parents, and camp personnel
- Assist with the planning and coordination of camp, including planning and leading activities for group
- Support campers with daily care and self-help tasks
- Assist in keeping the camp area neat and clean and all equipment and supplies in good order
- Complete other duties and tasks as assigned
- Represent Park School in a professional, caring, and thoughtful manner at all times

### WORK HOURS AND DAYS:

- Applicant must be available to work Monday-Friday, June 22-July 31, 2020 from 8:15 a.m.- 4:15 p.m.

*The Park School of Baltimore does not discriminate against employees or applicants for employment on the basis of race, color, national or ethnic origin, religion, ancestry, gender, gender expression, sexual orientation, age, marital status, or any physical or mental disability unrelated to a reasonable performance of an employee's duties.*