

*Thrive On!*

# PARK CAMPS

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## PARK CAMPS — JOB DESCRIPTION POOL MANAGER / LIFEGUARD / SWIM INSTRUCTOR

### POSITION OVERVIEW:

The Park Camps pool manager/lifeguard/swim instructor reports directly to Park Camps administration. The manager will oversee the pool staff, create weekly schedules, track swimmer development and swim tests, and deliver safe, educational, and fun experiences at Park's pool.

### QUALIFICATIONS:

- At least three years of lifeguarding experience. One year of college level education or equivalent preferred.
- Experienced swimmer
- Able to establish rapport with children ages 3.5-12 years of age
- Work effectively with lifeguard team and Park Camps employees
- Satisfactory outcome of a State of Maryland-Child Protective Services Clearance Request and a criminal background check
- Must be available Monday through Friday, June 22-July 31, 2020. In addition, must attend orientation and planning and mentoring meetings (times TBA).

### RESPONSIBILITIES:

- Create work shifts as a lifeguard/swim instructor as scheduled
- Swim with children when appropriate
- Maintain constant surveillance and visually scan assigned area of responsibility every 10 seconds
- Provide instructions and general information about pool rules and regulations
- Respond to injury and incidents around the pool immediately
- Rescue swimmers in danger of drowning
- Maintain a clean, safe, and orderly pool and surrounding area. Report unsafe conditions or maintenance concerns to the director of camps and Park facilities personnel.
- Communicate with camp staff and parents about the progression of lessons and camper's swim progress
- Work in coordination with lifeguard team and Park Camps employees to create a pool environment that is safe and fun
- Plan age appropriate indoor activities during inclement weather

## LIFEGUARD / SWIM INSTRUCTOR, CONT'D

### ADDITIONAL RESPONSIBILITIES:

- **Manage camper interactions**
  - Create a safe and fun environment
  - Professional pool staff conduct
  - Encourage campers to swim and ease their fears
- **Be flexible**
  - Plan swim lessons and modify them based on the needs of the group and/or individual
  - Work with other lifeguards for joint group activities
  - Improvise during rainy days
- **Engender a team that works together efficiently**
- **Set clear rules**
  - No running, no dangerous horseplay, no counselors throwing campers into the pool, etc.
- **Communicate with counselors**
  - Any particular needs of kids
  - Parent wishes
  - Overall mood of the den
- **Develop new strategies for:**
  - Keeping track of all campers, including tracking swim level, group, and swim instructor
  - Encouraging junior counselors to get in the water to assist lifeguards
  - Overall mood of the den
  - Improving in-service training, for example, using new techniques for teaching
  - Working with administration to improve scheduling
  - Swimming lessons, including keeping campers engaged, getting counselors involved, and getting support for kids between levels

### PROFESSIONAL EXPERIENCE:

- Three years of lifeguarding experience

### ADDITIONAL SKILLS:

- Warm and friendly attitude with children
- Ability to balance multiple activities during a pool time block

### CERTIFICATIONS:

- American Red Cross Lifeguarding certification
- First Aid and CPR certification

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